

**Commerce Acquisition Manual
CAM Notice 14-10**

- 1. Title or Purpose:** Acquisition Planning (Revised)
- 2. File in:** Commerce Acquisition Manual (CAM) Part 7, Subpart 7.1 1307.1
- 3. Effective:** September 1, 2014
- 4. Summary:** CAM 1307.1 has been revised to reflect the following changes:
 - Provides further guidance on applicability of this Chapter to include delivery/task orders;
 - Revises Section 5.4.3.w. *Additional requirements for major systems/projects*, adding reference to the Acquisition Framework process for more complex, high-risk projects/programs; and removes the reference to DAO 208-3.
 - For Information Technology acquisitions using Internet Protocol (IP), incorporates requirement to discuss Internet Protocol compliance under Section 5.4 and adds compliance validation to the checklist at Appendix B
 - Incorporates additional instructions for addressing SPE comments under Section 5.6 *Bureau-Level Acquisition Review Board*.
 - Incorporates *Review Board Considerations for High Risk Contracts* into the Review process under Section 5 and adds a checklist at the new Appendix F.
 - Revises the acquisition planning oversight guidance under Section 6.2, removing the requirement to provide an annual Acquisition Planning Report to the Office of Acquisition Management and adding a reference to an additional level of oversight management by the Milestone Review Board and OAM.

- Adds the following definitions to Appendix A: Acquisition Framework, High-Profile Acquisition Program or Project, and Milestone Review Board; Updates definitions for Acquisition and Procurement.
- Adds new Appendix G, *Formal Acquisition Plan Submission Chart* to clarify thresholds and required acquisition plan submission deadlines to OAM.


Barry E. Berkowitz
Senior Procurement Executive and
Director for Acquisition Management